

o*net[®]

ability profiler[™]



Administration Manual



U.S. Department of Labor
Employment and Training Administration



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Getting Started . . .

The complete **O*NET® Ability Profiler™** consists of four packets:

Instrument Packet

(includes: O*NET Ability Profiler Form; Using Your Results; Part 7 Answer Sheet; Answer Sheet)

Administration Packet

(includes: O*NET Ability Profiler Administration Manual; User's Guide; Record of Apparatus Scores; Three-Dimensional Space Cutouts)

Scoring Packet

(includes: Pre-marked Response Sheets for Scoring Calibration; CD-Rom containing the O*NET Ability Profiler Scoring Program (APSP) software and a PDF version of the APSP User's Guide)

Training Packet

(includes: O*NET Ability Profiler Administrator Training Manual; Overhead Masters; Participant's Guide)

To administer the **O*NET Ability Profiler**, you will need both the *O*NET Ability Profiler Instrument Packet* and the *O*NET Ability Profiler Administration Packet*.

To score the **O*NET Ability Profiler**, you will need *the O*NET Ability Profiler Scoring Packet*.

To conduct training on how to administer the **O*NET Ability Profiler**, you will need the *O*NET Ability Profiler Training Packet*.

To order additional instrument, administration, scoring, and training materials, contact the **U.S. Government Printing Office (GPO)**, telephone: 202/512-1800 (DC area) or 1-866/512-1800 (toll free); or fax: 202/512-2250; or visit their online bookstore at: **<http://bookstore.gpo.gov>**.

To download various components, visit the **National O*NET Consortium**, "Developer's Corner" web page, under the heading, "O*NET Career Exploration Tools," at: **http://www.onetcenter.org/dev_tools.html**.